

Kitchen/Undercroft Policy

- The kitchen and undercroft may be reserved through the church office. There must be a member affiliated with the group, and that member must be present.
- If a group or family is going to use the kitchen at least one member needs to have been trained in the proper use of the equipment.
- Please do not allow children into the kitchen if they are not working.
- After an event, please carry all garbage to the dumpster and replace garbage bags.
- The fan above the stove must be turned on while it is in use, along with the air replacement unit. Both must be turned off after use.
- Turn off gas to stove after use.
- Wipe spills from around burners and from inside of oven.
- Clean and disassemble dishwasher after use.
- Please wash and dry all dishes, pots and pans, and utensils and return them to their storage positions. Return any supplies or equipment to proper places.
- Wipe up splatters and drips from microwave and refrigerator.
- Dispose of leftover food.
- Soiled dish towels or hot pads should be placed in the laundry hamper in the kitchen. Please wring out wet dishcloths and hang them on the edge of the sink.
- Countertops and sinks should be washed and dried.
- Kitchen floor should be swept clean.
- Tables should be wiped down and crumbs brushed from chairs.
- Vacuum carpet.
- Return all tables and chairs to normal positions.